

Craft Faster: Quick Planner

Plan your session and protect your craft time.

Speed-Ready Space

Set up tray: scissors, clips, marker, seam ripper

Pre-wind bobbins and set fresh needle

Power strip ready; task light on

In progress bin and scrap bin in place

Top Tools to Keep Within Reach

Materials to Pull Now

Notes for Setup

Protect Your Craft Time (Time Blocks)

Block 1 task (25 min)

Start

Tiny Goal for Today

Block 2 task (25 min)

Start

Big Win if Time Allows

Block 3 task (25 min)

Start

After-Session Reset Notes

Block 4 task (25 min)

Start

[Craft Time Goal Planner \(PDF\)](#)

Cut Smarter Plan

Speed up cutting without losing quality.

Rotary Cutter Setup

Blade Type

Last Change

Ruler and Mat Size

Safety Check

Glove or guard ready

Cut List (sizes and qty)

Notes

Electronic Cutter & Pre Cuts

Electronic Cutter

Machine

Material

Settings (blade, pressure, passes)

Test Cut

Test cut done on scrap

Batch Items (qty)

[Fabric Organization Template \(PDF\)](#)

Pre Cuts

Jelly rolls

Charm squares

Fat quarters

Project Using Pre Cuts

Sizes Needed / Gaps

Suppliers to Check

Quick Bonds & Finishes

Choose the fastest safe method for a clean result.

Adhesive Picker

Hot Glue vs White Glue

Hot glue (fast set)
Glue Type / Tip Size

White glue (longer open time)

Bond Notes

Fabric Tape & Fusibles

Fusible web ready
Heat Setting / Press Time

Hem tape ready

Stitch Over Later?

Yes

Finishing Speed Boosters

Use clips instead of pins on bulky seams

Press as you go (set seams)

Trim threads at each stage

Test on scrap for settings

Finish Notes

Pomodoro Technique

Batch & 20 Minute Flow

Build a simple assembly line and log your wins.

Batch Plan (do one step for many)

Project Type

Qty

Deadline

Step 1

Step 2

Step 3

Step 4

Step 5

20 Minute Flow Log

Block 1 task

Start

Finish

Block 2 task

Start

Finish

Block 3 task

Start

Finish

Block 4 task

Start

Finish